Trial Draft Policing Professional Profile

Disaster Victim Identification Officer

<table>
<thead>
<tr>
<th>Job Family:</th>
<th>Operations Support</th>
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<tbody>
<tr>
<td>Sub group:</td>
<td>Disaster Victim Identification</td>
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<tr>
<td>Level:</td>
<td>Service Deliverer</td>
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<tr>
<td>Code: (for College use only)</td>
<td>OPS-DVI-SD-Disaster Victim Identification Officer V1.0 Trial Draft April 18</td>
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Role Purpose
(This section summarises the key function of the role)
DVI Officers recover and identify deceased victims and human remains from a mass fatality incident.
This profile combines the roles of DVI Victim Recovery Officer and DVI Mortuary Officer.

Key Accountabilities
(This section details the key responsibilities required of the role)

- Recover deceased victims and human remains from the scene of a mass fatality incident, acting in accordance with recognised standards, including national body label numbering, and adhering to the overall strategy set by the Senior Identification Manager (SIM) and/or Senior Investigation Officer (SIM).
- Assist the pathologist in searching and stripping the body or body part to ensure that all items of property on or with the body or body part are recovered, logged and handed to the main exhibit officer(s).
- Preserve items retained for subsequent forensic examination in accordance with exhibit seizure, retention and packaging policies.
- Document relevant post mortem data for submission to the Police Mortuary Operations Coordinator (PMOC).
- Record all details of identification factors revealed during the recovery or mortuary process, ensuring all photographs include the national body label number.
- Use equipment safely and act in adherence to all other legal frameworks, key working principles, policies and guidance relevant to the role.

Behaviours
(Outlines the behavioural requirements of the role)
All roles are expected to know, understand and act within the ethics and values of the Police Service.

The Competency and Values Framework (CVF) has six competencies that are clustered into three groups. Under each competency are three levels that show what behaviours will look like in practice.

It is suggested that this role should be operating or working towards the following levels:
Resolute, compassionate and committed

<table>
<thead>
<tr>
<th>We are emotionally aware</th>
<th>Level 1</th>
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<tr>
<td>We take ownership</td>
<td>Level 1</td>
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Inclusive, enabling and visionary leadership

| We are collaborative      | Level 1 |
| We deliver, support and inspire | Level 1 |

Intelligent, creative and informed policing

| We analyse critically     | Level 1 |
| We are innovative and open-minded | Level 1 |

**Education, Qualifications, Skills, and Experience**

*(Outlines the skills and educational and qualification requirements to be able to fulfil the role)*

**Prior education and experience:**
- Completed College of Policing DVI foundation course
- Serving Police Officer or Police Staff member

**Skills:**
- Able to communicate clearly, adapting language, form and message to ensure understanding.
- Able to appropriately prioritise and plan own work and use resources effectively and efficiently.
- Able to identify cause and effect and develop a course of action designed to target root causes.
- Able to identify potential opportunities to enhance efficiency and/or effectiveness within own area of work.
- Good team working skills demonstrating awareness of individual differences and providing support as required.
- Able to proactively develop effective working relationships with colleagues, partners and other stakeholders.

**Continuing Professional Development (CPD)**

*(Outlines continuing professional development activities which will enable the individual to maintain and enhance competence in the role)*

- Must complete bi-annual DVI refresher training.
- Maintain currency of College of Policing Guidance, best practice and any local policy applicable to the operational police context and leading and managing teams.
- Maintain and update key knowledge, understanding and skills relating to legislation policy and practice across all functional policing areas of operational responsibility.
- Maintain knowledge and understanding of new approaches identified by evidence based policing research and problem solving and team working and synthesise these into working practice.
- Maintain a working knowledge and understanding of new and evolving crime threats and priorities; and current best practice to tackle these in order to enable a pro-active and preventative approach.
- Complete all annual and mandatory training including for example, fitness tests, personal safety training, first aid, and protecting information.

**Professional Registration/Licences**
*(Outlines any ongoing registration or licensing requirements of the role)*

Not applicable.

**Links to other profiles:**
*(Indicates links to NPoCC role profiles, or other professional profiles which should be read in conjunction with this professional profile, please note this may not be exhaustive)*

- NPoCC Mercury Profile: Victim Recovery Officer 445 v2
- NPoCC Mercury Profile: DVI Mortuary Officer 438 v2