Policing Professional Profile
Designing Out Crime Officer

<table>
<thead>
<tr>
<th>Job Family:</th>
<th>Community Policing</th>
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<tbody>
<tr>
<td>Sub group:</td>
<td>Crime Reduction</td>
</tr>
<tr>
<td>Level:</td>
<td>Service Delivery</td>
</tr>
<tr>
<td>Code: (for College use only)</td>
<td>COM-CRED-SD-Designing Out Crime Officer v1.0 October 18</td>
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Role Purpose
(This section summarises the key function of the role)
To provide specialist advice and guidance regarding the built environment at every stage of architectural design from pre-planning to the full development control process; to minimise crime, disorder and anti-social behaviour.

Key Accountabilities
(This section details the key responsibilities required of the role)

- Liaise with architects, designers and developers; promoting an awareness of the designing out crime service, NPCC approved crime prevention initiatives, including Secure by Design; to build awareness of the principles of crime prevention through design; and to build adoption of recommended standards and specifications.

- Provide specialist advice on the security, design and refurbishment of developments to influence their design standards and specifications in order to minimise crime, disorder and anti-social behaviour.

- Engage with Local Authority planning departments to influence their prioritisation of reducing crime and the fear of crime as a key development principle, and to foster the incorporation of relevant policies in their local plan and other key documents relating to the Built environment (e.g. Supplementary Planning Guidance, CIL guidance, Housing Strategy etc.)

- Act as a focal point for the force in influencing Local Authority utilisation of Section 106 and Community Infrastructure Levy funds to meet local needs in relation to minimising crime, disorder and anti-social behaviour.

- Review planning applications, to identify areas of risk to the public and to the force and escalate these appropriately.

- Participate in problem solving forums with neighbouring forces to share best practice, benchmarking and issues relating to designing out crime.

- Represent the force in consultations with external organisations on new situational crime prevention initiatives, planning policies and legislation, and planning applications; to ensure that local policing needs are represented appropriately.

- Maintain comprehensive, accurate records of activities and outcomes and provide management reports as required, to support management decision making; and to enable after the event analysis of lessons learned.
Behaviours
(Outlines the behavioural requirements of the role)

All roles are expected to know, understand and act within the ethics and values of the Police Service.

The Competency and Values Framework (CVF) has six competencies that are clustered into three groups. Under each competency are three levels that show what behaviours will look like in practice.

It is suggested that this role should be operating or working towards the following levels:

Resolute, compassionate and committed

<table>
<thead>
<tr>
<th>We are emotionally aware</th>
<th>Level 1</th>
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<tr>
<td>We take ownership</td>
<td>Level 1</td>
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Inclusive, enabling and visionary leadership

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<tr>
<th>We are collaborative</th>
<th>Level 1</th>
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<tr>
<td>We deliver, support and inspire</td>
<td>Level 1</td>
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Intelligent, creative and informed policing

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<tr>
<th>We analyse critically</th>
<th>Level 1</th>
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<tr>
<td>We are innovative and open-minded</td>
<td>Level 1</td>
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Education, Qualifications, Skills, and Experience
(Outlines the skills and educational and qualification requirements to be able to fulfil the role)

Prior education and experience:

- Successfully complete NPCC approved Designing Out Crime training.
- Successfully complete Crime Prevention training.
- Knowledge of force high crime risk areas and the nature of those environments.
- Knowledge and understanding of planning processes (local planning and development control) and the key drivers for different stakeholders in these.
- Knowledge and understanding of best practices in design in relation to preventing crime, disorder and antisocial behaviour.

Skills:

- Able to interpret plans and specifications.
- Able to set out logical arguments clearly, adapting language, form and message to meet the needs of different people / audiences.
- Able to identify key stakeholders, understand their roles and to take appropriate steps to understand their needs and concerns.
- Able to proactively develop effective working relationships with colleagues, partners and other stakeholders.
- Able to identify cause and effect, and develop a course of action designed to target root causes and mitigate risks.
- Able to appropriately prioritise and plan own work.
- Able to produce concise reports or other documents.
- Skilled in the use of standard IT packages, systems and/or databases to fulfil role requirements
- Able to use resources efficiently in own role and to comply with financial rules and procedures.
- Able to identify potential opportunities to enhance efficiency and/or effectiveness within own area of work.
- Good team working skills demonstrating awareness of individual differences and providing support as required.
- Able to review own performance objectively and to develop and follow an appropriate improvement plan.

**Continuing Professional Development (CPD)**
*(Outlines continuing professional development activities which will enable the individual to maintain and enhance competence in the role)*

- Keep up to date with all new standards and developments relating to crime prevention through environmental design, security products, problem solving and relevant regulations.

**Professional Registration/Licences**
*(Outlines any ongoing registration or licensing requirements of the role)*

Not applicable.

**Links to other profiles:**
*(Indicates links to NPoCC role profiles, or other professional profiles which should be read in conjunction with this professional profile, please note this may not be exhaustive)*

Crime Prevention Tactical Advisor
Crime Prevention Manager